



**Seatag Offshore
Limited
Course Outline**

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C-2411– CCBT – Accounting & Finance

USING EFFECTIVE ACCOUNTING SYSTEMS

COURSE AIM

Explains that an efficient and effective accounting system will provide valuable and timely information to people both inside and outside the organization.

LEARNING OUTCOME

To demonstrate the impact of using effective accounting systems in the overall mix of financial or profit levers that can be 'pulled'

COURSE CONTENT

1. Determining the needs of the accounting system
2. Designing the appropriate accounting reports
3. Assessing report information
4. Control documents and forms
5. Making accounting systems more useful
6. Finding major variances from budget
7. Introducing more detail into reports
8. Introducing effective internal audits
9. Measuring improvements in profit and productivity
10. Using ratio analysis to measure profitability
11. Using analysis ratios to measure stability

TARGET AUDIENCE

Any individual, supervisor or manager that wants to know more about finance or how profit is generated (without having to be a financial specialist).

COURSE DURATION

Any individual, supervisor or manager that wants to know more about finance or how profit is generated (without having to be a financial specialist).